

City of San Diego
Park and Recreation Board
SAN DIEGO REGIONAL PARK IMPROVEMENT FUND OVERSIGHT COMMITTEE

February 18, 2010

MINUTES

“WE ENRICH LIVES THROUGH QUALITY PARKS AND PROGRAMS”

Meeting Held at:

City Administration Building
Council Chambers, 12th Floor
202 C Street
San Diego, CA 92101

Mailing Address is:

City of San Diego
202 C Street, MS 37C
San Diego, California 92101

Members Present

Wilbur Smith, Chair
Ginny Barnes
Bruce Brown
Rick Bussell
William Diehl
Vicki Granowitz
Norman Greene
Roz King
Michael Stepner

Members Absent

Olivia Puentes-Reynolds

City Staff Present

Stacey LoMedico
Darren Greenhalgh
Howard Greenstein
Jo-Ann Novak
Scott Reese
Deborah Sharpe
Shannon Thomas
Ken Whitfield

CALL TO ORDER – The Chair called the meeting to order at 3:00 p.m.

REQUEST FOR CONTINUANCE – None

COMMUNICATIONS (Limited to items not on the agenda. Each one will be limited to three minutes and is not debatable.) – None

WORKSHOP

Ms. LoMedico provided a brief overview of City Charter 55.2, San Diego Regional Park Improvement Fund. The Charter outlines two separate funds: Mission Bay Park and the Regional Parks Improvement Funds. The Mission Bay Park Committee is the Oversight Committee for Mission Bay Park Funds and the Park and Recreation Board is the Oversight Committee for the Regional Parks Improvement Funds. City Charter (a) (9):

San Diego Regional Parks means those parks that serve regional residents and/or visitor populations as determined by ordinance of the City Council. San Diego Regional Parks shall initially include Chollas Lake Park, Balboa Park, Mission Trails Regional Park, Otay River Valley Park, Presidio Park, San Diego River Park, open space parks, and coastal beaches along with coastal parks contiguous thereto.

For the purposes of this Section, this definition shall specifically exclude the Mission Bay Park Improvement Zone.

- The funds under the San Diego Regional Parks Funds are parks currently listed or in the future any parks the City Council should deem by ordinance such as Torrey Pines City Park.
- The improvement fund will be an interest bearing account.
- The Oversight Committee, which is the Park and Recreation Board, was determined by the Ordinance in June of 2009.
- Park and Recreation Department is the administrative Department for the Oversight Committee and works closely with three other departments the City Planning and Community Investment, Engineering and Capital Improvements and the City Comptroller Office.
- If the Oversight Committee Members have agenda items they should request these through Mr. Scott Reese, Assistant Park and Recreation Director, or herself.

Mr. Ken Whitfield, City Comptroller, distributed a handout how the calculation works which provides funding to the San Diego Regional Parks Improvement Fund.

- The new San Diego Regional Parks Improvement Fund was established effective July 1, 2009 to satisfy the new language in City Charter Article V, Section 55.2 *Mission Bay Park and Regional Parks Improvement Funds*.
- Mission Bay Park (MBP) Lease Revenues must exceed the threshold of \$23,000,000 for Fiscal Year 2010 in order for there to be money available for a possible funding. The definition of Mission Bay Park Lease Revenue is coded in City Charter Article V, Section 55.2 (a)7.
- The funding of the San Diego Regional Parks Improvement Fund is funded first before money is available for the Mission Bay Park Improvement Fund. There must be more than \$2,500,000 available in excess revenue over the threshold before funding will begin for the Mission Bay Park Improvement Fund.
- Funding for the San Diego Regional Parks Improvement Fund is 25% of total MBP Lease Revenues in excess of the threshold once the threshold excess has exceeded \$10,000,000.
- Funding is done once a year on August 15th, based on the prior year fiscal year Mission Bay Park Lease Revenues. For Fiscal Year 2010, the year is July 1, 2009 to June 30, 2010. The next funding, if earned, will be on August 16, 2010. Funding is subject to audit adjustment if discovered after August 15th.

Mr. Whitfield discussed that the City uses a combined investment pool for all interest bearing funds. Each fund gets its proportional share of the investment earnings on a monthly basis. There is not a separate bank account established for the San Diego Regional Parks Improvement Fund.

The Comptroller's office will verify the Mission Bay Lease Revenue. The revenue is posted on an as-received basis (not an accrual basis) which is why the monthly revenue figures are not consistent from month to month. Committee members will be able to verify and track the revenue for each lease when the detailed lease reconciliation report is prepared and reported to the committee. That report will be ready within two months.

Ms. LoMedico provided an overview of the City Planning and Community Investment Department's role in the City Charter.

Assuming there will be funds the Park and Recreation Department and the City Planning and Community Investment Department; Urban Forum Division will produce a list of eligible Capital Improvements Projects for Regional Parks Improvement Funds in the fall for the Oversight Committee recommendations and approval. Depending on the Oversight Committee approval or actions the Department will move forward to the internal process of Capital Improvements Project Review and Advisory Committee (CIPRAC.) CIPRAC prioritizes CIPs for the next Fiscal Year Capital Improvements Projects Budget. The City Council adopts a City Operating Budget and a CIP Budget each year. This timeline ensures that a new CIP is added to the budget.

Mr. Diehl asked who sets the priorities for the Capital Improvements Projects. (All should have an “Unfunded Needs List” and should be reviewing this list. The Park and Recreation Department staff works with Community Parks I and II Committees. The Department staff brings the list before the City Council who has the ultimate decision to what projects are added.) Mr. Diehl also asked if the City Council ultimately sets the priorities. (The City Council is the policy maker who determines what projects move forward.)

Ms. LoMedico introduced Mr. Darren Greenhalgh, Deputy Director, Engineering and Capital Improvements Department whose role is to implement the capital park projects. Mr. Greenhalgh distributed a sample of a Architectural Engineering Project Summary for Regional Parks Funding list. Once the projects are in the Architectural Engineering Project Summary for Regional Parks Funding list, Mr. Greenhalgh and his staff of Project Managers will assign work order numbers and move the projects along. Mr. Greenhalgh asked the Committee if the report had enough information or if Board Members had additional information they would like added in order to show at the next meeting how the projects are implemented and how they are progressing. Based upon various comments by the members Mr. Greenhalgh will provide an update.

ADJOURNMENT

MOTION: MOVED/SECONDED Ms. Barnes /Ms. Granowitz

A motion was made by Ms. Barnes and seconded by Ms. Granowitz to adjourned the meeting at 4:05 p.m. Vote was unanimously approved (9-0).

Next Meeting: To Be Determined

Submitted by,

Stacey LoMedico
Park and Recreation Director